

CABINET
April 13, 2021 2:30pm
Cafeteria

Attendees:

Attendees: Jim Conway, Megan Coker, Bridget Crossman, Alyssa Drapeau, Kellie Dudla, Lisa Fox, Courtenay Hall, Emily Holderman (absent), Robin Larson, Kelly Montesano (Int II), Ginny Mondschein, Deb Quillinan, Kenneth Schenk, Summer Steves, Brian Thomsen , Heather Usher.
Began: 2:30pm

Cabinet Membership for 2020-2021:

Jim Conway (Principal), Geoff Bizan (Science CL), Megan Coker (Instructional Innovation), Bridget Crossman (Social Studies CL), Alyssa Drapeau (3rd-4th), Kellie Dudla (K-2nd), Emily Holderman (ELA CL), Robin Larson (Special Ed CL), Ann Moellman (Int II & Lighthouse Coordinator), Ginny Mondschein (Curriculum Coordinator), Deb Quillinan (EST), Kenneth Schenk (MCI), Summer Steves (Parent/PTSO Rep), Brian Thomsen (Math CL), Heather Usher (MCI CL).

Cabinet Goals for 2020-2021:

1. To take care of the safety & social emotional needs of students/staff
2. To manage the delivery of our academic program both virtually and in person
3. To continue to grow our home/school communication

Principals Update	<p><u>Kudos:</u></p> <p>Jim recognized Bob Ross for all the contributions he has made to the elementary school and the school district. Former LGES principal Bob Ross passed away on March 11. Bob was the Principal of Lake George Elementary School from 1977-1997. He was the Principal when Lake George was recognized as a school of excellence in 1985-86 and as a Blue Ribbon school in 1991-92. Bob was an educational innovator. He was a proponent of the cluster system of 3 schools within our large school. He also was a proponent of multiage instruction, continuous progress, and non-graded instruction. Bob's legacy lives on with our belief that we are here to serve the students and the community. And this committee, the Educational Cabinet, is something that Bob was a proponent of as he was a big believer in shared decision making. Bob was a great educational leader and we recognize him today for his many achievements and his contributions to the Lake George Central School District.</p> <p>Buzz it off for Bizan - Jim thanked everyone who was involved and participated. We raised over \$11,000. Two of our students are being recognized at this</p>
-------------------	---

	<p>evening's BOE meeting for shaving their heads. Jim spoke to Geoff recently and he is doing great 4 rounds down with 2 to go.</p> <p>Social Studies Fair - What went home was great and it was wonderful that we shared what we are doing in the classrooms at home. Unfortunately there was not a lot of feedback from parents or students. If anyone has any feedback please share it with Jim.</p> <p>PTSO - The PTSO sponsored a virtual Executive Functioning presentation on March 16. It was a great presentation and relevant to staff, parents and students.</p> <p><u>Staffing:</u></p> <p>Welcome to Aaron Chambers. Aaron is joining us as a supplemental TA in 6th grade and will be assisting in Anna Zibros class through the end of the school year. With the return of virtual students to the classroom and to help Anna meet the needs of 26 in person and two virtual students TA support was needed. Previously Paul assisted with the virtual students and there was no TA support in this classroom during instruction.</p> <p><u>Board of Education</u></p> <p>Two seats will be up for election this year. They are currently filled by Tricia Biles and Katie Breuning. More information will be shared as it becomes available. Four petitions have been picked up, and Jim believes both Tricia and Katie will run again. There will be a virtual meet the candidates night on Tuesday, May 4th. More information will be shared as it becomes available.</p>
--	---

Educational Cabinet Shared Decision Making Discussion

UPCOMING EVENTS

Upcoming Jeans Day

Friday, May 14 will be a jeans day fundraiser for our local food pantries. If you choose to wear jeans please give Gail your \$5 donation.

Randy's Run & Murphy's Mile

This race is being planned for Saturday, May 15th. Registration closes Wednesday, April 14. Jim will not be in attendance as his son is graduating that day. At the moment State guidance will allow an event of up to 200 people without testing.

Earth Day

Earth day is on April 22nd. A schedule will be shared with teachers soon.

End of Year Events

Restrictions are constantly changing and hopefully will continue to loosen. Here is the latest [guidance](#). If you are planning end of year events or field trips please look at this guidance and how it will affect the event. Field trips and events are a possibility but discussions need to take place on what they will look like following guidelines. If there are any questions please reach out to Jim.

Memory Book

Information and order forms will be going home soon. McKenna Bennett with two other students, Addy Reinhold and Julia Wolfeld, have led this student initiative. McKenna has shown incredible leadership in creating a memory book and guiding the other students.

SAFETY UPDATES:

COVID-19

Jim thanked everyone for the continued effort to keep our kids safe and in school. We have had a lot of students return to in-person learning lately.

- Current full time virtual students - 12
- Please keep following our protocols as the weather improves: Have conversations with your students and remind them about physical distancing, face masks and hand washing.
- We have no plans as of now to change our distance of desks, but will be talking as an administrative team now that NYS has made 3' distancing possible with community input and admin approval.

Safety Doors:

Over break safety doors were installed in the cafeteria and clusters. The work is not completed but they will be very effective once operational. These doors are very heavy and are propped open at the moment with wooden wedges to prevent them from swinging into anyone. Once the job is completed these wedges will no longer be necessary. Currently, if we need to lock down when we close the doors they will lock & be secure.

NYS TESTING

NYS Test Dates

April 28:	3-6 ELA, Session 1
May 12:	3-6 Math, Session 1
May 20:	3-6 ELA, Session 2
May 27:	3-6 Math, Session 2

June 7: 4th Grade Science

Directions & Accommodations

Please become familiar with the directions and accommodations (if needed). Lisa has copies if you need them.

Virtual Students

The virtual students have been contacted and we expect responses from families in the next few days as to whether they will participate in testing. As we receive responses Jim will share them with teachers.

Refusals (Opt-Outs)

Refusals are not common at LGES. In 2018-2019 we had one student per grade level, and in 2017-2016 we had a total of 6 students. If refusals are received Jim/Lisa will inform the teachers. Teachers should let the office know if they receive any letters from parents.

LEADER IN ME LIGHTHOUSE RECERTIFICATION PROCESS - Jim shared a video explaining the process

Since we were recognized as a lighthouse school in April of 2019, we have faced many challenges. Who could have imagined that less than one year into our time as a lighthouse school a pandemic would hit? We have worked hard to keep our momentum going despite a great deal of uncertainty and inability to carry out some of the things that we had hoped to. Every two years we need to recertify and our lighthouse recertification must be completed prior to the start of the 2021-2022 school year (before the September cabinet meeting). We will move forward with the process at our next cabinet meeting with a work session and also over the summer as well.

The LGES 2019 Lighthouse Review Report can be found [here](#).

We have a long history of surveying our families and last year was the first year we did not do this. We will return to a survey this year as it is important to allow us to set goals and see where we stand, and take the feedback from parents to help us with our goal setting process.

LGES LEADERSHIP STRUCTURE

At the March cabinet meeting Jim asked Cabinet members to start thinking about the current structure that is utilized at cabinet. This discussion continued. Does the structure allow us to move forward with a focus on curriculum and instruction and everything else from student initiatives, leadership, building safety, etc. What should our structure look like to review our curriculum? Does It make sense to have long meetings with this large group or separate out the discussions? Do cabinet and curriculum leaders meetings overlap? How often should the

curriculum be reviewed? We will continue discussions. Last year we had BIT leaders and curriculum leaders and we took a pause with that structure this year. We will review that leadership structure. Please reach out to Jim with feedback.

JUMPSTART

Jumpstart will take place August 2-20. The Jr.-Sr. HS will run their program at the same time. Jumpstart recommendations have been submitted and letters will be sent home soon. Once we know how many students to expect we will be able to assign appropriate numbers of staff to cover the program.

REPORTS

K. Schenk - Opera Saratoga video series will be shown in music class. SPAC is doing a virtual school program. Please reach out to Mr. Schenk for more information.

A. Drapeau - If there are less activities taking place during the last week of school will there be specials? Jim will discuss this at his administration meeting.

H. Usher - Earth Day information will be shared soon.

B. Thomsen - Will there be a STEM camp this Summer? There has been no discussion yet of a STEM camp.

PTSO - A mini golf fundraiser has been discussed, however there is concern regarding a large group event and the supervision challenges. It may be rescheduled for next year.

End: 3:59